

# AGENDA

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<b>Meeting:</b>	Northern Area Licensing Sub-Committee
<b>Place:</b>	Council Chamber, Council Officers, Monkton Park, Chippenham SN15 1ER
<b>Date:</b>	Monday 12 July 2010
<b>Time:</b>	<b><u>10.00 am</u></b>
<b>Matter:</b>	Application for a Premises Licence for Abbey House & Gardens, Market Cross, Malmesbury

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Please direct any enquiries on this Agenda to Anna Thurman, of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line 01225 718379 or email [anna.thurman@wiltshire.gov.uk](mailto:anna.thurman@wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225)713114/713115.

This Agenda and all the documents referred to within it are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## Membership:

Cllr T Carbin  
Cllr M Griffiths

Cllr J Hubbard

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# **AGENDA**

1. **Election of Chairman**

To elect a Chairman for one meeting only.

2. **Procedure for the Meeting** (*Pages 1 - 6*)

The Chairman will explain the attached procedure for the members of the public present.

3. **Chairman's Announcements**

4. **Members' Interests**

To receive any declarations of personal or prejudicial interests or dispensations granted by the Standards Committee.

5. **Licensing Application** (*Pages 7 - 66*)

To consider and determine a licensing application in respect of Abbey House and Gardens, Malmesbury



## LICENSING COMMITTEE

### PROCEDURAL RULES FOR THE HEARING OF LICENSING ACT 2003 APPLICATIONS

#### 1 Purpose

- 1.1 These rules have been prepared to facilitate proper consideration of licence applications, made under the Licensing Act 2003, by the Licensing Committee and its Sub Committees.
- 1.2 The rules set out a framework for how applications are to be heard and explain the role of the participants at the Hearing.

#### 2 Definitions

- 2.1 The following definitions describe the participants at and the subject matter of a Hearing:

**“Applicant”** means the person who has submitted an Application for consideration by the Committee.

**“Applicant’s Premises”** means premises subject to the Application.

**“Applicant’s Representative”** means a person attending a Hearing to assist or represent an Applicant including a lawyer.

**“Application”** means an application for the Grant/Variation/Transfer/Review and any other decision to be made by the Committee/Sub-Committee in respect of a Licence.

**“Chairperson”** means the Member who is the Chairperson of the Committee for the particular Hearing.

**“Committee”** means the Council’s Licensing Committee and includes any Sub Committee of the Licensing Committee.

**“Committee Lawyer”** means the Council’s Lawyer (including an external Lawyer instructed by the Council’s Legal & Democratic Services Manager) who is present at a Hearing to advise the Chairperson and the Members.

**“Committee Manager”** means the Council’s Officer who is present at a Hearing to take minutes.

**“Committee Report”** means the Licensing Officer’s written report to the Committee concerning an Application, a copy of which has been previously made available to the Applicant or their Representative, a Responsible Authority or their Representative or an Interested Party or their Representative.

**“Hearing”** means a meeting of the Committee at which an Application is considered.

**“Licence”** means a Licence which the Committee has the power or duty *inter alia* to grant, transfer, suspend or revoke.

**“Licensing Officer”** means the Council’s Licensing Officer(s) who is/are present at a Hearing to present reports in respect of an Application and to give technical advice in respect of an Application to the Committee when requested.

**“Licensing Authority”** the Council in whose geographical area the subject matter of the Application relates to, and includes the Council’s Licensing Committee, any Sub Committee of the Licensing Committee and a Licensing Officer.

**“Member”** means a Member who is a Member of the Committee that is considering an Application.

**“Responsible Authority”** means a person who is present at a Hearing to make representations in respect of an Application in their capacity as Responsible Authority and includes any person who is present to assist or make representations on behalf of the Responsible Authority including a Lawyer.

**“Interested Party”** means a person who is present at a Hearing to make representations in respect of an Application in their capacity as an Interested Party, and includes any person who is present to assist or make representations on behalf of the Interested Party including a Lawyer.

### 3 Key Principles

- 3.1 The principles of ‘natural justice’, and Article 6 ‘Right to a Fair Trial’, which is one of the Convention Rights in the Human Rights Act 1998, require that there is a fair Hearing of Applications.
- 3.2 Natural justice is an umbrella term for the legal standards of basic fairness. This will include that:
  - 3.2.1 the Applicant has an opportunity to make representations before a decision is made;
  - 3.2.2 those making representations have an opportunity to voice their representations before a decision is made;
  - 3.2.3 the Applicant has an adequate opportunity to consider and respond to any submissions made by a Responsible Authority/Authorities and/or an Interested Party/Parties;
  - 3.2.4 the Committee does not exclude an Applicant from a Hearing in order to consider submissions from a Responsible Authority/Authorities and/or an Interested Party/Parties.
- 3.3 It is also fundamental that there is an orderly presentation of submissions at a Hearing so that the relevant issues are properly understood, evidence is tested and that oral statements made at the Hearing are accurately recorded.
- 3.4 Ultimately the Chairperson determines the application of these rules, having regard to any submissions being made by those present and in particular the Committee Lawyer.

## **4 The Hearing**

- 4.1 The Hearing shall take place in public.
  - 4.1.1 The Committee may exclude the public from all or part of the Hearing where it considers it to be in the public interest to do so and, in accordance with the Local Government (Access to Information) Act 1985, as amended. Public includes a party and any person assisting or representing a party.
  - 4.1.2 The Committee may require any person attending the Hearing who, in its opinion, is behaving in a disruptive manner, to leave the Hearing and may:
    - a refuse to permit them to return;
    - b permit them to return only on such conditions as the Committee may specify;
    - c in the event that a person is required to leave a Hearing that person may, before the end of the Hearing, submit to the Committee in writing any information which they would have given orally.
- 4.2 Prior to the Hearing commencing, the Chairperson shall advise the parties of the procedure it proposes to follow at the Hearing.
- 4.3 Where a party has previously requested permission for a person(s), other than their representative, to appear at the Hearing then the Committee shall consider whether to permit that request.
- 4.4 The Committee will allow the parties an equal maximum period of time in which to exercise their rights.
- 4.5 This equal maximum time may have been notified in advance of the Hearing;
- 4.6 Where there is a multiple of Interested Parties who have attended the Hearing to make the same representation then the Committee would normally require that a spokesperson be appointed by them to make the representations on behalf of all of those Interested Parties.

## **5 Presentation of Submissions**

- 5.1 The Chairperson will introduce the Application.
- 5.2 In the event that the Licensing Authority has given notice to a party requiring clarification on a point(s) then that party shall respond to the points raised by the Licensing Authority.
- 5.3 Submissions shall be made in the following order unless the Chairperson directs otherwise:
  - 5.3.1 The Licensing Officer will orally present the Committee Report and will in particular advise the Committee as to:
    - a the options available to it;
    - b the considerations that are relevant in reaching its decision.
  - 5.3.2 The Applicant (or the Applicant's Representative) may orally present its submission which may include:

- a presenting their case in accordance with the papers, which will have been circulated with Agenda papers;
- b confirming key information and answer pertinent questions; and
- c calling witnesses in support of the Application (see paragraph 4.3).

A Responsible Authority/Authorities and/or an Interested Party/Parties will orally present their representations in turn which shall include:

- a the grounds of the representation to the Application; and
- b any condition(s) that the Responsible Authority/Authorities and/or an Interested Party/Parties would be happy to have the Application granted subject to which would cause the representation to be withdrawn.

## **6 Questioning of Submissions**

- 6.1 The Chairperson will regulate the order in which questions are asked by Members.
- 6.2 The Chairperson and Members, voiced through the Chairperson, may question any party following the completion of their submission.
- 6.3 The Chairperson will normally permit the Applicant, a Responsible Authority/Authorities or an Interested Party/Parties to ask questions through them of the other parties
- 6.4 The Chairperson may direct that questions which are not relevant to the Application or one of the four Licensing Objectives are not formally put or answered.

## **7 Documentation**

- 7.1 No party shall present new documentation to the Committee at the Hearing other than with the consent of all of the other parties. This does not preclude the Licensing Officer from correcting errors, providing updated information or an extract from a local map showing the Applicant's Premises in the context of the surrounding premises and any Interested Party's premises. If any party is granted permission to present supplementary papers at the Hearing they shall provide at least 10 copies at the start of their submission.

## **8 Intervention**

The Chairperson shall permit the following interventions at any point in the Hearing:

- 8.1 The Committee Lawyer to advise the Committee on issues of law, procedure and relevant considerations on decision making. If necessary, the Chairperson may require the Committee, the Committee Lawyer and the Committee Manager to leave the Hearing so that advice can be given.
- 8.2 The Committee Manager to advise the Committee on procedure generally, or to request that statements made are repeated for reasons of clarity and so that they can be properly recorded.
- 8.3 The Licensing Officer to seek to clarify statements that have been made in light of information held on their file.

## **9 Failure of Parties to Attend Hearing**

- 9.1 If a party has informed the Licensing Authority that it does not intend to attend or be represented at a Hearing, the Hearing may proceed in its absence.
- 9.2 If a party has not indicated that it does not intend to attend or be represented at a Hearing and fails to attend or be represented at the Hearing then the Licensing Authority may:
  - 9.2.1 where it considers it be necessary in the public interest, adjourn the Hearing to a specified date; or
  - 9.2.2 hold the Hearing in the party's absence.
- 9.3 Where the Licensing Authority holds a Hearing in the absence of a party, it shall consider at the Hearing the application, representations or notice made by that party.

## **10 Closing Submissions**

- 10.1 The Chairperson shall allow first, the Responsible Authority/Authorities and the Interested Party/Parties to make a closing oral submission(s) and secondly invite the Applicant or the Applicant's Representative an opportunity to make an oral closing submission in support of the Application

## **11 Decision**

- 11.1 The Committee, the Committee Lawyer and the Committee Manager, shall retire so that the decision may be considered in private, and to consider any legal issues raised by the Members.
- 11.2 The decision, and reasons for the decision, of the Committee shall be communicated orally by the Chairperson to the parties after the Committee has deliberated in private on the Application.
- 11.3 Written reasons shall be provided soon after the deliberations of the Application and in any event within the statutory time limits.

### **Hearing Procedure Summary**

1. The Chairperson welcomes all those present and introduces the Application.
2. The Chairperson introduces the Applicant, Responsible Authority/Authorities and/or Interested Party/Parties.
3. The Chairperson outlines the Hearing Procedure.
4. The Licensing Officer presents the Committee Report.
5. The Applicant addresses the Committee.
6. Questions to the Applicant by Responsible Authority/Authorities and/or Interested Party/Parties.
7. Questions to the Applicant by Members of the Committee.
8. Comments by Responsible Authority/Authorities and/or Interested Party/Parties.
9. Questions by Applicant.
10. Questions to Responsible Authority/Authorities and/or Interested Party/Parties by Members of the Committee.
11. Summing up by Parties who have made representations.
12. Summing up by Applicant.
13. Committee retires with the Committee Lawyer and Committee Manager to consider its decision.
14. Committee returns and the Lawyer gives a summary of any legal advice that may have been given to the Committee, and invites the parties present to make any comments on that advice.
15. The Chairperson either gives the decision with reasons, or advises that it will be released in writing with reasons within the statutory time limits.



# Agenda Item 5

## REPORT TO THE LICENSING SUB COMMITTEE (HEARING)

Report No:

<b>Date of Meeting</b>	<b>12 July 2010</b>			
<b>Title of Report</b>	Application for a Premises Licence by Mrs B Pollard for Abbey House & Gardens, Market Cross, Malmesbury			
Link to Corporate Priorities	None - this is a statutory requirement			
Public Report	Yes – This matter is governed by the Licensing Act 2003 (Hearings) Regulations 2005. These provide that hearings should be held in public unless the Licensing Authority considers that the public interest in excluding the public outweighs the public interest in the hearing taking place in public.			
<b>Summary of Report</b>				
<p>An application for a premises licence has been made by Mrs Pollard for which there are relevant representations.</p> <p>Wiltshire Council (as the Licensing authority) must hold a hearing to consider the application having regard to the representations.</p> <p>In accordance with Section 18 (3) the Licensing Sub Committee is required to take such steps as it considers necessary to promote the licensing objectives.</p> <p>The licensing objectives are: -</p> <ul style="list-style-type: none"> <li>• The Prevention of Crime and Disorder,</li> <li>• Public Safety,</li> <li>• The Prevention of Public Nuisance</li> <li>• The Protection of Children from Harm.</li> </ul> <p>Such steps are: - To modify the conditions of the licence or to reject the whole or part of the application.</p>				
<b>Officer Recommendations</b>				
<b>None. Officers are not permitted to make a recommendation – the decision is to be reached by members of the Licensing Sub Committee.</b>				
Other than those implications agreed with the relevant Officers and referred to below, there are no other implications associated with this report.				
Financial Implications	Legal Implications	Community & Environmental Implications	Human Resources Implications	Equality & Diversity Implications
None	Yes	None	None	None
<b>Contact Officer</b>	Mrs Linda Holland Licensing Enforcement Officer 01249 706410 linda.holland@wiltshire.gov.uk			

## 1. Introduction

An application for a premises licence has been made for which there are relevant representations.

Wiltshire Council (as the Licensing authority) must hold a hearing to consider the application having regard to these representations.

In accordance with Section 18 (3) the Licensing Sub Committee is required to take such steps as it considers necessary to promote the licensing objectives.

## 2. Options and Options Appraisal

In accordance with Section 18 (3) the Licensing Sub Committee is required to take such steps as it considers necessary to promote the licensing objectives.

## 3. Background Information

On 6<sup>th</sup> May 2010 an application for a Premises Licence for the Abbey House and Gardens was received.

The application was accepted as a valid application by the Licensing Officer.

The premise has been granted approved status for civil marriage / civil partnerships and has been using their full compliment of Temporary Events Notices to facilitate the licensable activities associated with the ceremonies.

A copy of the application is attached as Appendix 1

## 4. Summary of Application

The application is to permit the sales of alcohol, regulated entertainment and late night refreshment as follows:

To permit on the sales of alcohol on the premises:

Monday - Thursday      11:00 - 23:00  
Friday - Sunday          11:00 - 01:00

The applicant at the time of application requested both on and off sales, however on further consideration Mrs Pollard requested via email on the 20<sup>th</sup> May 2010 that the sales of alcohol be amended to on sales only:

To permit the following forms of regulated entertainment:

Plays	Mondays Tues - Sundays	14:00 - 23:00 17:00 - 23:00	In and outdoors " " "
Films	Mondays Tues - Sundays	14:00 - 23:00 17:00 - 23:00	Indoors only " " "
Live Music	Mondays Tues - Thurs Fri - Sundays	14:00 - 23:00 17:00 - 23:00 17:00 - 01:00	In and outdoors " " " " " "

Recorded Music	Mondays Tues – Thurs Fri – Sun	14:00 – 23:00 17:00 – 23:00 17:00 – 01:00	In and outdoors “ “ “ “ “ “
Performance of dance	Mon – Fri Sat – Sun	14:00 – 23:00 11:00 – 23:00	In and outdoors “ “ “
Anything of a similar	Mon – Fri Sat – Sun	14:00 – 23:00 11:00 – 23:00	In and outdoors “ “ “
Making Music	Mon – Sun	11:00 – 23:00	In and outdoors
Facilities for Dancing	Mon – Sun	11:00 – 23:00	In and outdoors
Facilities for entertainment	Mon – Sun	11:00 – 23:00	In and outdoors
Late and night refreshment	Fri – Sun	23:00 – 01:00	In and outdoors

## 5. Relevant Representations

During the consultation period relevant representations were received from:

11 Residents living in the vicinity of the premises

Mr J M Dibb	1 Abbots Gardens, Malmesbury
Mr & Mrs Davies	St Michael's House, Market Cross, Malmesbury
Mrs S Foster	2 Stable Flats, Abbey House, Market Cross, Malmesbury
Mr & Mrs Lewis	Latch Cottage, Oxford Street, Malmesbury
Mr & Mrs Mumford	St Michael's Cottage, Market Cross, Malmesbury
Mr P Oura	Two Abbot's Garden, Malmesbury
Mr P Lindrea	The Old Brewery House, Market Cross, Malmesbury
Ms J Harding	22 Oxford Street, Malmesbury

No representations were made by Responsible Authorities.

Copies of the representations are attached as Appendix 2

2 representations were received after the 28 day consultation deadline and were not accepted due to late service.

During the consultation period 6 letters of support from local business and organisations were received.

Malmesbury & District Chamber of Commerce.  
Burton Hill Caravan Park  
The Kings Arms Public House, High Street Malmesbury  
Abbey Taxis  
The Whole Hog Public House, 6 Market Cross Malmesbury  
The Old Bell Hotel, Abbey Row, Malmesbury.

Copies of the letters of support are attached as Appendix 3

## 6. Legal Implications

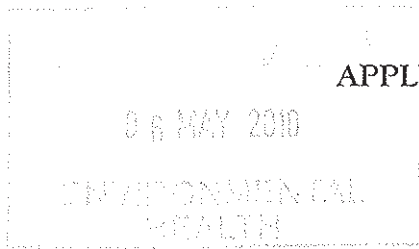
It should be noted that both the premises licence holder and the interested parties may appeal the decision made by the licensing sub committee. The decision made by the Licensing sub committee however takes immediate effect.

The Premises Licence Holder and all interested parties have been informed of the date, time and location of the hearing and their right to be represented.

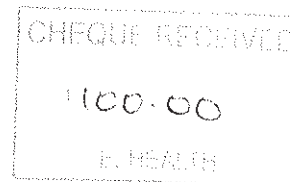
## 7. Risk Analysis

Not applicable.

<b>Appendices:</b>	<ul style="list-style-type: none"><li>• 1. Application for a premises licence under the Licensing Act 2003</li><li>• 2. Copies of relevant representations</li><li>• 3. Copies of letters of support</li><li>• 4. Location map</li></ul>
<b>Background Documents Used in the Preparation of this Report:</b>	<ul style="list-style-type: none"><li>• The Licensing Act 2003</li><li>• The Licensing Act (Hearings) Regulations 2005</li><li>• Guidance issued under sect 182 of the Licensing Act 2003</li></ul>



APPLICATION FOR PREMISES LICENCE APPROVAL FOR  
 ABBEY HOUSE  
 MARKET CROSS  
 MALMESBURY SN16 9AS



MAY 2010

With this covering letter please find enclosed:

1. The Application
2. Annex One of the Operating Schedule
3. The consent form of the Designated Premises Supervisor
4. DPS Personal Licence Holder Certificate
5. CRB check
6. Plan One: The Property
7. Plan Two: The Property's setting within Malmesbury
8. Plan Three: Ground Floor Plans

**Introduction:**

Abbey House is an historic house set in the midst of 5 acres of gardens on the edge of mediaeval Malmesbury's ancient hill. It is a private residence with gardens open to the public for part of the year and with approved venue status for civil marriage/civil partnership. It is nestled beside Malmesbury Abbey to one side and there are about 10 residences to the south and southeast boundaries. There are several public houses closer to most of these residences than Abbey House.

A premises licence is sought to support our approved venue status for civil marriage/civil partnership as we are increasingly asked to handle receptions following the ceremonies. Indeed the application seeks to offer as wide an opportunity as possible for a couple to celebrate their marriage on any day of the week, although in practise most will occur on Friday and Saturday with occasional weddings on a Sunday or Bank Holiday Monday.

Receptions are catered for by outside caterers, principally Dine With Style of Bath and Crown Catering of Cirencester, who erect marques in the garden to service their catering needs as we do not have, nor currently seek to have, full kitchens on site. To date these caterers have been acquiring Temporary Event Notices to allow the running of cash bars during the wedding receptions.

In these economically stretched times more couples are seeking the opportunity of including a cash bar in their wedding planning which we would like to be able to offer more often.

**Sale of alcohol:**

As couples principally hire the Belvedere for their receptions we propose that alcohol be sold from the counter that is positioned just outside the Belvedere in the Pentice under cover, but there is also a hatch into the Belvedere from the same operating space that we would open in the event of poor weather, to serve a specifically indoor event or for service after 23.00 hrs.

We therefore seek for a licence that will allow for the sale of alcohol from either the Pentice, the Belvedere, the Library or the Hall. If either the Library or Hall is required for this purpose then a temporary bar will be located in the most suitable position to avoid blocking fire exits as suits the nature of the event.

Consumption of alcohol will be restricted to the upper part of the gardens to avoid the steps and sloping paths that lead down to the river gardens and this will be managed with appropriate signage.

It is our intention to be able to sell alcohol at wedding receptions, which generally fall on Fridays and Saturdays but could in fact fall on any day in the week. The alcohol sales will only be to the invited guests of a pre-planned function.

Should the library be hired for a smaller reception then along with the Panelled Hall, these are obvious alternative areas for a bar or regulated music particularly during the winter months.

At present there is no proposal to offer alcoholic beverages through the tea room to the general garden day visitors, however at some time in the future we may wish to do this at which time the appropriate measures for alcohol storage in a secure store/chiller/cage/shed that is under lock and key, and specific staff training will be undertaken.

It is possible that on the occasion of our regular stage performance from The Bristol Old Vic Theatre School or any other troupe we may engage, we may wish to satisfy the demand from our audiences for a glass of wine during the interval or before the start of the performance but these will be as one off occasions rather than a daily occurrence.

#### **Regulated Entertainment:**

The premises licence is also sought to allow for regulated entertainment. We have been hosting a play in the garden at least once a year over the last 13 years and wish to continue to do so.

Indeed it may be that on occasion during the ten-year life of the premises licence we may decide to hold a performance of dance or music or film or a small craft festival or to offer the use of the premises for charitable fund-raising occasions. These are envisaged as one off occasions to be held from time to time.

We are considering the provision of workshops during school holidays or during the part of the season when the gardens are normally closed to the public. Such workshops would be held indoor either in our library or the Belvedere.

#### **Late Night Food:**

I am also requesting permission to offer late night food and drink for the odd wedding celebration that is required to run until 1.00 a.m. I have no wish to hire out the facilities ever beyond 1.00 a.m. preferring to finish by 23.30 pm but I seek this extra time for the very few occasions I might be willing to agree to it - I have only accepted one request so far.

the room is capable of hosting 100 people safely. The Belvedere is larger taking 130 seated and we impose a maximum of 150 to stand.

The gardens regularly attract 200 – 300 visitors on a sunny day with an exceptional 800 on one day only in the last 12 years. They do not all arrive together or remain in the gardens for the entire day (2 hours on average) and of course are coming and going throughout the day, so the highest number gathered together at any one time is considerably less and all out of doors as day visitors do not have general access into Abbey House.

CHECKED BY: [ ]  
 100.00  
 F. [ ]

Application for a premises licence to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

I/We BARBARA POLLARD  
 (Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description			
ABBEY HOUSE MARKET CROSS			
Post town	MALMESBURY	Post code	SN16 9AS
Telephone number at premises (if any)	01666 827650/1		
Non-domestic rateable value of premises	£		

Part 2 - Applicant Details

Please state whether you are applying for a premises licence as  
 Please tick yes

- a) an individual or individuals \*  please complete section (A)
- b) a person other than an individual \*
  - i. as a limited company  please complete section (B)
  - ii. as a partnership  please complete section (B)
  - iii. as an unincorporated association or  please complete section (B)
  - iv. other (for example a statutory corporation)  please complete section (B)
- c) a recognised club  please complete section (B)
- d) a charity  please complete section (B)



- e) the proprietor of an educational establishment  please complete section (B)
- f) a health service body  please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital  please complete section (B)
- h) the chief officer of police of a police force in England and Wales  please complete section (B)

\* If you are applying as a person described in (a) or (b) please confirm:

- Please tick yes
- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
  - I am making the application pursuant to a
    - statutory function or
    - a function discharged by virtue of Her Majesty's prerogative

**(A) INDIVIDUAL APPLICANTS** (fill in as applicable)

<input type="checkbox"/> Mr	<input checked="" type="checkbox"/> Mrs	<input type="checkbox"/> Miss	<input type="checkbox"/> Ms	Other Title (for example, Rev)	
Surname <i>POLLARD</i>			First names <i>BARBARA ANN</i>		
I am 18 years old or over				<input checked="" type="checkbox"/> Please tick yes	
Current postal address if different from premises address					
Post Town	<i>MALMESBURY</i>		Postcode	<i>SN16 9AS</i>	
Daytime contact telephone number		<i>01666 827650</i>			
E-mail address (optional)		<i>info@abbeyhousegardens.co.uk</i>			

**SECOND INDIVIDUAL APPLICANT** (if applicable)

<input type="checkbox"/> Mr	<input type="checkbox"/> Mrs	<input type="checkbox"/> Miss	<input type="checkbox"/> Ms	Other Title (for example, Rev)	
Surname			First names		
I am 18 years old or over				<input type="checkbox"/> Please tick yes	
Current postal address if different from premises address					

Post Town		Postcode	
Daytime contact telephone number			
E-mail address (optional)			

**(B) OTHER APPLICANTS**

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name
Address
Registered number (where applicable)
Description of applicant (for example, partnership, company, unincorporated association etc.)
Telephone number (if any)
E-mail address (optional)

**Part 3 Operating Schedule**

13\* Day  
Month APRIL  
Year 2010

When do you want the premises licence to start?

AS SOON AS POSSIBLE

Month                      Day  
Year

If you wish the licence to be valid only for a limited period, when do you want it to end?

Please give a general description of the premises (please read guidance note1)  
PRIVATE RESIDENCE CONTAINING TWO ROOMS WITH APPROVAL AS A VENUE FOR CIVIL MARRIAGE/PARTNERSHIP, WITH GARDENS AROUND WHICH ARE OPEN TO THE PUBLIC FOR PART OF THE YEAR. THE 5 ACRES OF GARDENS SET THE PROPERTY APART FROM NEIGHBOURING RESIDENCES SEE GENERAL LOCATION PLAN TWO. THE APPLICATION INTENTION IS TO OFFER THE WIDEST CHOICE FOR COUPLES TO CELEBRATE THEIR MARRIAGE ANY DAY OF THE WEEK

\* PLEASE SEE COVERING LETTER AND ANNEX ONE  
If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 of the Licensing Act 2003 and Schedules 1 and 2 to the Licensing Act 2003)

**Provision of regulated entertainment**

**Please tick yes**

- |   |                                     |
|---|-------------------------------------|
| a) plays (if ticking yes, fill in box A)  | <input checked="" type="checkbox"/> |
| b) films (if ticking yes, fill in box B)  | <input checked="" type="checkbox"/> |
| c) indoor sporting events (if ticking yes, fill in box C)   | <input type="checkbox"/>            |
| d) boxing or wrestling entertainment (if ticking yes, fill in box D)  | <input type="checkbox"/>            |
| e) live music (if ticking yes, fill in box E)   | <input checked="" type="checkbox"/> |
| f) recorded music (if ticking yes, fill in box F)   | <input checked="" type="checkbox"/> |
| g) performances of dance (if ticking yes, fill in box G)  | <input checked="" type="checkbox"/> |
| h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H) | <input type="checkbox"/>            |

**Provision of entertainment facilities:**

- i) making music (if ticking yes, fill in box I)
- j) dancing (if ticking yes, fill in box J)
- k) entertainment of a similar description to that falling within (i) or (j)  
(if ticking yes, fill in box K)

**Provision of late night refreshment** (if ticking yes, fill in box L)

**Supply of alcohol** (if ticking yes, fill in box M)

**In all cases complete boxes N, O and P**

**A**

Plays Standard days and timings (please read guidance note 6)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon	14.00	23.00	Please give further details here (please read guidance note 3)	Both	<input checked="" type="checkbox"/>
Tue	17.00	23.00			
Wed	17.00	23.00	State any seasonal variations for performing plays (please read guidance note 4)		
Thur	17.00	23.00			
Fri	17.00	23.00	Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat	17.00	23.00			
Sun	17.00	23.00			

**B**

Films Standard days and timings (please read guidance note 6)			<u>Will the exhibition of films take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon	14.00	23.00	<u>Please give further details here</u> (please read guidance note 3)	Both	<input type="checkbox"/>
Tue	12.00	23.00			
Wed	17.00	23.00	<u>State any seasonal variations for the exhibition of films</u> (please read guidance note 4)		
Thur	17.00	23.00			
Fri	17.00	23.00	<u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sat	17.00	23.00			
Sun	17.00	23.00			

E

<b>Live music</b> Standard days and timings (please read guidance note 6)			<b>Will the performance of live music take place indoors or outdoors or both – please tick</b> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	<b>Please give further details here</b> (please read guidance note 3)		
Mon	14.00	23.00	MUSIC PLAYING AT WEEKENDS AFTER 23.00 WILL ONLY OCCUR INDOORS AT AN ACCEPTABLE DECIBEL LEVEL TO AVOID NUISANCE TO NEIGHBOURING PROPERTIES		
Tue	17.00	23.00			
Wed	17.00	23.00	<b>State any seasonal variations for the performance of live music</b> (please read guidance note 4)		
Thur	17.00	23.00			
Fri	17.00	01.00	<b>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</b> (please read guidance note 5)		
Sat	17.00	01.00	IN THE EVENT THAT A FUND RAISER FOR A LOCAL SCHOOL OR CHARITY REQUIRES LIVE MUSIC PERFORMANCE THIS MAY BE REQUIRED IN SCHOOL HOLIDAY PERIODS EACH/ANY DAY FROM 11:00 AM		
Sun	17.00	01.00			

\* PLEASE SEE ANNEX ONE

F

Recorded music Standard days and timings (please read guidance note 6)			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon	14.00	23.00	Please give further details here (please read guidance note 3) <i>RECORDED MUSIC PLAYING AFTER 23.00 AT WEEKENDS WILL ONLY BE INDOORS AND AT AN ACCEPTABLE DECIBEL LEVEL TO AVOID NUISANCE TO NEIGHBOURING PROPERTIES</i>	Both	<input checked="" type="checkbox"/>
Tue	17.00	23.00			
Wed	17.00	23.00	State any seasonal variations for the playing of recorded music (please read guidance note 4)		
Thur	17.00	23.00			
Fri	17.00	01.00	Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat	17.00	01.00			
Sun	17.00	01.00			



**G**

Performances of dance Standard days and timings (please read guidance note 6)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon	14.00	23.00	Please give further details here (please read guidance note 3)	Both	<input checked="" type="checkbox"/>
Tue	17.00	23.00			
Wed	17.00	23.00	State any seasonal variations for the performance of dance (please read guidance note 4)		
Thur	17.00	23.00			
Fri	11:00	23:00	Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat	11:00	23:00			
Sun	11:00	23:00			

IF AN OPPORTUNITY ARISES DURING A SCHOOL HOLIDAY TO ALLOW A PERFORMANCE OF DANCE THIS MAY BE REQUIRED TO START ANYTIME FROM 11:00 EACH/ANY DAY

H

<p>Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)</p>			<p><u>Please give a description of the type of entertainment you will be providing</u></p> <p>FASHION SHOW , POETRY READING , STORYTELLING</p>		
Day	Start	Finish	<p><b>Will this entertainment take place indoors or outdoors or both – please tick</b> (please read guidance note 2)</p>	Indoors	<input checked="" type="checkbox"/>
Mon	14:00	23:00		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue	14:00	23:00	<p><u>Please give further details here</u> (please read guidance note 3)</p>		
Wed	14:00	23:00			
Thur	14:00	23:00	<p><u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 4)</p>		
Fri	14:00	23:00			
Sat	11:00	23:00	<p><u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 5)</p>		
Sun	11:00	23:00			

<b>Provision of facilities for making music</b> Standard days and timings (please read guidance note 6)			<b>Please give a description of the facilities for making music you will be providing</b>  WORKSHOP OPPORTUNITY FOR UP TO 30 PARTICIPANTS		
			<b>Will the facilities for making music be indoors or outdoors or both – please tick</b> (please read guidance note 2)		Indoors
			Outdoors	<input type="checkbox"/>	
			Both	<input checked="" type="checkbox"/>	
Day	Start	Finish	<b>Please give further details here</b> (please read guidance note 3) AN INDOOR EVENT FOR THE LIBRARY OR BELVEDERE UNLESS THE WEATHER ALLOWS AN OUTDOOR OPPORTUNITY		
Mon	11.00	23.00			
Tue	11.00	23.00			
Wed	11.00	23.00			
Thur	11.00	23.00			
Fri	11.00	23.00			
Sat	11.00	23.00			
Sun	11.00	23.00			
			<b>State any seasonal variations for the provision of facilities for making music</b> (please read guidance note 4)		
			<b>Non standard timings. Where you intend to use the premises for provision of facilities for making music at different times to those listed in the column on the left, please list</b> (please read guidance note 5)		

J

<b>Provision of facilities for dancing</b> Standard days and timings (please read guidance note 6)			<b>Will the facilities for dancing be indoors or outdoors or both – please tick</b> (see guidance note 2)		Indoors	<input type="checkbox"/>
			<i>A WORKSHOP OPPORTUNITY FOR UP TO 30 PARTICIPANTS</i>		Outdoors	<input type="checkbox"/>
					Both	<input checked="" type="checkbox"/>
			<b>Please give a description of the facilities for dancing you will be providing</b>			
Day	Start	Finish				
Mon	11.00	23.00	<b>Please give further details here</b> (please read guidance note 3)			
Tue	11.00	23.00	<i>MOST LIKELY TO BE AN INDOOR EVENT TO BE HELD IN THE LIBRARY OR BELVEDERE UNLESS THE WEATHER ALLOWS OUTDOORS</i>			
Wed	11.00	23.00	<b>State any seasonal variations for providing dancing facilities</b> (please read guidance note 4)			
Thur	11.00	23.00				
Fri	11.00	23.00	<b>Non standard timings. Where you intend to use the premises for the provision of facilities for dancing entertainment at different times to those listed in the column on the left, please list</b> (please read guidance note 5)			
Sat	11.00	23.00				
Sun	11.00	23.00				

**M**

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 6)			<b>Will the supply of alcohol be for consumption (Please tick box)</b> (please read guidance note 7)	On the premises	<input checked="" type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	<b>State any seasonal variations for the supply of alcohol</b> (please read guidance note 4)		
Mon	11.00	23.00	WEEKEND SUPPLY OF ALCOHOL FOR CONSUMPTION ON OR OFF THE PREMISES WILL ONLY TAKE PLACE INDOORS AFTER 23.00 TO AVOID NUISANCE TO NEIGHBOURING RESIDENCES		
Tue	11.00	23.00			
Wed	11.00	23.00			
Thur	11.00	23.00	<b>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</b> (please read guidance note 5)		
Fri	11.00	01.00			
Sat	11.00	01.00			
Sun	11.00	01.00			

amended to on Sales only on application 20/1/16 Lvt.

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name		BARBARA POLLARD	
Address			
THE ABBEY HOUSE MARKET CROSS MALMESBURY WILTSHIRE			
Postcode	SN16 9AS		
Personal Licence number (if known)		<del>1003048444</del> LN/005235	
Issuing licensing authority (if known)		WILTSHIRE COUNCIL	

**N**

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8)

NONE PROPOSED

O

Hours premises are open to the public Standard days and timings (please read guidance note 6)			State any seasonal variations (please read guidance note 4)
Day	Start	Finish	OUR GENERAL OPEN HOURS TO THE PUBLIC VISITING THE GARDENS ARE 11:00 - 17:30 BUT GUESTS ARRIVING ON FUNCTION DAYS MAY ACCESS THE PROPERTY FROM 9:00 TO 1:00 LATEST DEPENDING ON THE FUNCTION
Mon	11:00	17:30	
Tue	11:00	17:30	
Wed	11:00	17:30	
Thur	11:00	17:30	
Fri	11:00	17:30	
Sat	11:00	17:30	
Sun	11:00	17:30	
			Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 5)

P Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e) (please read guidance note 9)

## GENERAL

STAFF TRAINING WILL BE UNDERTAKEN SO THAT ALL ARE FULLY AWARE OF OUR POLICY AND OBJECTIVES.

IF ANY OF THE OBJECTIVES LOOK UNLIKELY TO BE MET IN A SIMPLE CIVILISED MANNER AND ANY BEHAVIOUR LOOKS LIKELY TO GET OUT OF CONTROL WE WILL CLOSE DOWN THE EVENT

### b) The prevention of crime and disorder

AT THE FIRST SIGN OF ANY CRIME OR DISORDER WE WILL CALL THE POLICE. IF SOMEONE HAS HAD TOO MUCH TO DRINK IN MY OPINION AS D.P.S. OR THAT OF THE RECORDED DELEGATED OFFICER THEN SAID INDIVIDUAL WILL NOT BE SERVED. IF THERE IS ANY DISORDERLY CONDUCT THE INDIVIDUAL WILL BE ASKED TO LEAVE AND IF THEY WILL NOT LEAVE WE WILL CALL THE POLICE.

### c) Public safety

ALTHOUGH THE 'CONSUMABLE' AREA COULD BE ANY PART OF THE 5-ACRE GARDENS WE WILL PUT UP NOTICES TO REQUIRE GLASSES BE KEPT WITHIN THE BOUNDARIES OF THE UPPER GARDEN OUTLINED IN PURPLE ON PLAN ONE TO AVOID POTENTIAL HAZARD FROM SLOPING PATHWAYS IN THE RIVER GARDENS. GUESTS HEADING FOR THE PUBLIC CAR PARK WILL BE SUPERVISED ON ABBEY STEPS.

### d) The prevention of public nuisance

GUESTS ATTENDING FUNCTIONS OR PARTICIPANTS TO EVENTS WILL BE ASKED TO RESPECT THE NEEDS OF NEIGHBOURING PROPERTIES WHEN LEAVING THE PREMISES. POSTERS WILL BE SET UP AT THE EXIT POINTS TO RE-INFORCE THE MESSAGE. IN THE CASE OF A LATE NIGHT FUNCTION WHERE GUESTS LEAVE AFTER 11:30 STAFF WILL MAN THE GATES TO ENSURE ORDERLY DEPARTURE.

### e) The protection of children from harm

AS D.P.S. I WILL REQUIRE THAT ANYONE WHO APPEARS UNDER AGE 21 YRS WILL BE ASKED TO PRODUCE PHOTO I.D. TO COMPLY WITH THE LAW. ZERO TOLERANCE NO I.D. NO SERVICE. COUPLES ENGAGING OUR SERVICES FOR A WEDDING RECEPTION WILL BE ADVISED THAT CHILDREN MAY NOT BE SERVED ALCOHOL OR CONSUME ALCOHOL WHILST ON OUR PREMISES

Please tick yes

- I have made or enclosed payment of the fee
- I have enclosed the plan of the premises
- I have sent copies of this application and the plan to responsible authorities and



- others where applicable
- I have enclosed the consent form completed by the individual I wish to be premises supervisor, if applicable
- I understand that I must now advertise my application
- I understand that if I do not comply with the above requirements my application will be rejected

**IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION**

**Part 4 – Signatures** (please read guidance note 10)

**Signature of applicant or applicant's solicitor or other duly authorised agent** (See guidance note 11). If signing on behalf of the applicant please state in what capacity.

Signature	<i>D Pollard</i>
Date	13/4/2010
Capacity	APPLICANT

**For joint applications signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant's solicitor or other authorised agent.** (please read guidance note 12). If signing on behalf of the applicant please state in what capacity.

Signature	
Date	
Capacity	

**Contact name (where not previously given) and postal address for correspondence associated with this application** (please read guidance note 13)

Post town		Post code	
Telephone number (if any)			
If you would prefer us to correspond with you by e-mail your e-mail address (optional)			

**Notes for Guidance**

1. Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.



2. Where taking place in a building or other structure please tick as appropriate. Indoors may include a tent.
3. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
4. For example (but not exclusively), where the activity will occur on additional days during the summer months.
5. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
6. Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
7. If you wish people to be able to consume alcohol on the premises please tick on, if you wish people to be able to purchase alcohol to consume away from the premises please tick off. If you wish people to be able to do both please tick both.
8. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups, the presence of gaming machines.
9. Please list here steps you will take to promote all four licensing objectives together.
10. The application form must be signed.
11. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
12. Where there is more than one applicant, both applicants or their respective agents must sign the application form.
13. This is the address which we shall use to correspond with you about this application.

## ANNEX ONE OF THE OPERATING SCHEDULE

NB: It is the intention of the application to give as wide an opportunity as possible for couples to celebrate their marriage on any day of the week, although in practise the majority are most likely to occur on Fridays or Saturdays, occasionally on a Sunday or possibly a Bank Holiday Monday.

It is not the intention of the application to allow music performances to take place more than occasionally outside of a pre-booked wedding reception.

### **Public Nuisance**

As DPS I will be monitoring the noise level when regulated entertainment is being provided.

1. Where noise is found to be at a level likely to cause disturbance to neighbouring residences, immediate steps will be taken to reduce it.
2. All windows will be kept closed while regulated entertainment is being provided.
3. Subject to fire/safety legislation, all doors and windows will be closed by 23.00 hrs except to allow ingress/egress.

**Consent of individual to being specified as premises supervisor**

BARBARA ANN HAWORTH-POLLARD

[full name of prospective premises supervisor]

of THE ABBEY HOUSE  
MARKET CROSS  
MALMESBURY  
WILTSHIRE SN16 9AS

[home address of prospective premises supervisor]

hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for

PREMISES LICENCE

[type of application]

by

BARBARA ANN HAWORTH-POLLARD

[name of applicant]

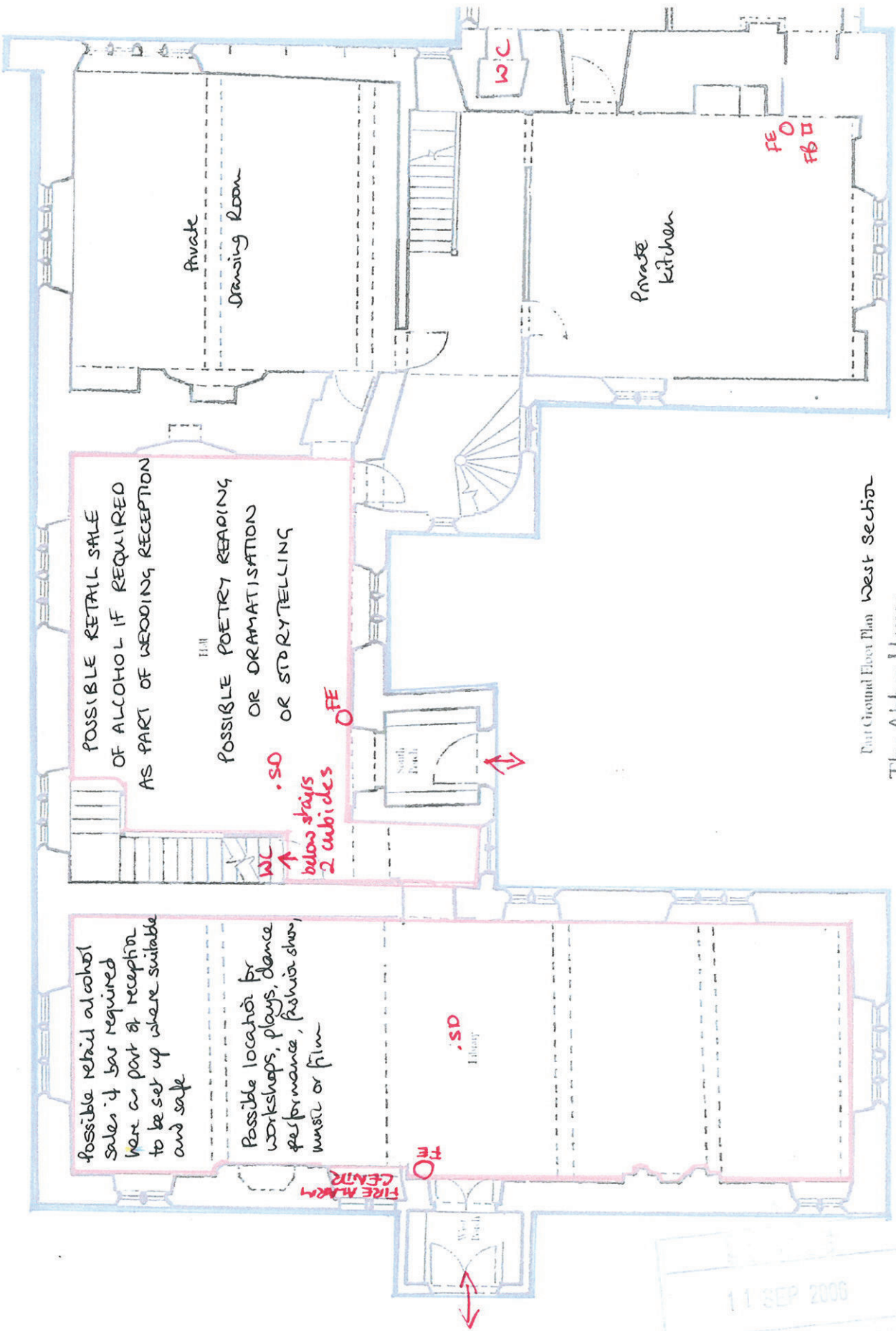
relating to a premises licence

[number of existing licence, if any]

for

THE ABBEY HOUSE  
MARKET CROSS  
MALMESBURY  
WILTSHIRE SN16 9AS

[name and address of premises to which the application relates]



Part Ground Floor Plan West Section  
 The Abbey House  
 Malmesbury

PLAN THREE



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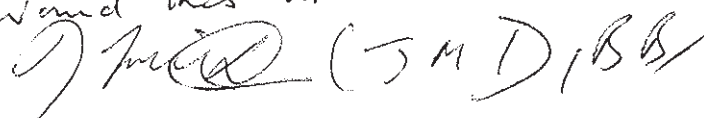
01666-223097 ACK LETTER  
To EHL Section SENT  
Wills below KLS  
SN 15 IER  
The Sycamores.  
1 Abbots Garden  
Malmesbury.  
7 June 2010

ABBNEY HOUSE LICENCE APPLICATION

Dear Sir,

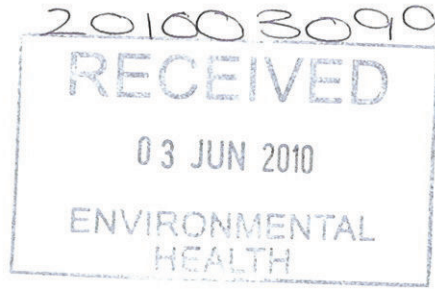
as owners of the above property  
we wish to object to Barbara Pollards  
application to extend the opening hours  
for functions until 1.0am on Friday and  
Saturday also Sunday when requested.

We live only yards from Abbey  
House and feel that the noise from  
such a scheme would be intrusive.  
In the summer when windows are  
open at night we could suffer  
from sleep deprivation. Noise echoes  
around this area.

 (J M D) / B B /  
MR.  
JOHN  
MICHAEL  
DIBBS

APPENDIX 2  
ACK  
LETTER  
SENT  
KLS

Tel: 01666 829552



St. Michael's House,  
Market Cross,  
Malmesbury,  
Wiltshire.  
SN16 9AS.

1<sup>st</sup> June 2010.

Dear Sir/ Madam,

We write with regard to Mrs Barbara Pollard's application for a Premises Licence and extension of opening hours to 1.00am, for The Abbey House, Market Cross, Malmesbury.

We have lived in Market Cross for seven years and have, so far, not had a problem with functions at the Abbey House. Although there seems to have been a lot more of late, they finish at around 11.00pm, which is a civilized time for the music to stop and people to leave. We imagine that the Hosts of these events supply their own alcohol for these functions.

However, things are bound to change if these two applications are granted.

With an extra two hours of drinking time and a never ending supply of alcohol from the bar, they will attract a totally different type of party giver/goer, who at the moment would be put off from holding a function there, due to a lack of late night drinking and dancing and having to supply all alcohol.

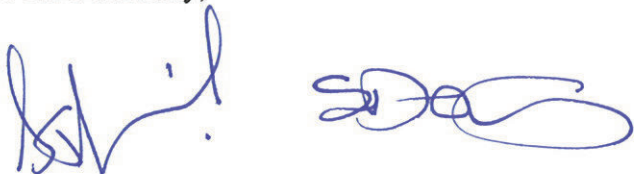
The gardens are surrounded by residential properties and our house is very near the main gate. The thought of the noise going on until around 1.00am, and Taxis arriving, doors banging and loud, drunken behaviour is intolerable.

We already have a big problem with a section of the local youth, who vandalize and create mayhem on the weekends. The Police do their best to sort them out and they, and we, certainly do not need any more disturbance. We imagine that if there was loud music and a party atmosphere coming from the Abbey House it would attract this element to gather in the Cloister Gardens adjacent [ one of their 'hang outs' ] after the pubs have shut. The noise and vandalism when they are there is horrendous.

The Residents of this area pay a high rate of Council Tax for, and I quote from the Band Assessor, ' The privilege of living in such a nice area'. In reality, we put up with a great deal of anti social behaviour, vomit and urine outside our properties and the constant worry of our windows being broken and cars damaged.

It is for these reasons that we strongly object to the application of the Premises Licence and extension of opening hours to 1.00am.

Your Faithfully,



Stephen and Sara Davies.



ACK  
LETTER  
SENT  
(CLS)

# Wiltshire Council

Where everybody matters

08 000 2010  
201003099  
ENVIRONMENTAL  
HEALTH

## REPRESENTATION FORM

This form must be returned within the statutory period, which is 28 days from the date the notice was displayed on the premises or the date specified in the Public Notice in the newspaper. Please contact the Licensing Section to confirm this date.

In the Licensing Act 2003, the term 'vicinity' is used with particular reference to those 'interested parties' who may lodge Representations to applications for Premises Licences and who may make Representations concerning existing Premises Licences. Although the Act does not define the term 'vicinity' it does define the term an 'interested party' as 'a person living in the vicinity, a body representing persons living in the vicinity, a person involved in a business in the vicinity, a body representing those persons' or a member of the relevant Licensing Authority (ie, elected Councillor).

Premises about which Representation is being made	ABBEY HOUSE, MARMESBURY, WILTS	
Your Name	SARAH FOSTER (MRS)	
Postal Address	2 STABLE PLAZA, ABBEY HOUSE, MARKET CROSS, MARMESBURY, WILTS SN 16 9 AS.	
Contact Telephone Number	01666-822166	
Are you:	Yes	No
• A person who lives in the vicinity?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• A person who operates a business in the vicinity?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• A person representing residents or businesses in the vicinity?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• A member of the Relevant Licensing Authority (ie, elected Councillor of the Licensing Authority in which the premises is situated)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
If you are representing residents or businesses in the vicinity please list those residents or businesses who have asked you to represent them	N/A.	

Your Representation must relate to one of the four Licensing Objectives, which are detailed below. Please detail the evidence supporting your Representation and the reason for your Representation. If necessary, separate sheets may be used.

OBJECTIVES	EVIDENCE
1. The prevention of harm to children	N/A.
2. To prevent public nuisance ✓	NOISE OF MUSIC LATE AT NIGHT. W/ENDS.

OBJECTIVES	EVIDENCE
3. To prevent crime and disorder ✓	PROVISION OF ALCOHOL LATE AT NIGHT.
4. Public Safety	N/A.

Please list below any suggested actions that you feel the applicant could take to address your concerns.

NOISE OF LOUD MUSIC AFTER 11/00 PM AT NIGHT DURING WEEKENDS, AND ALSO SALE OF ALCOHOL AFTER 11/00 PM. THIS IS A RESIDENTIAL AREA WITH MANY PEOPLE LIVING NEAR ABBEY HOUSE WHO WILL BE AFFECTED BY NOISE OF MUSIC (PSE SEE LETTER ATTACHED)

If a hearing needs to be held to determine the Premises Licence Application, the Councillors will generally only be able to consider matters that have previously been disclosed. However, additional information in support of your Representation may be considered if all parties at the Hearing agree. We advise that you detail all matters that you wish to be considered on this initial Representation, attaching additional sheets if necessary.

If you do make a Representation you will be invited to attend the Licensing Sub-Committee Hearings and any subsequent appeal proceedings relevant to your Representation.

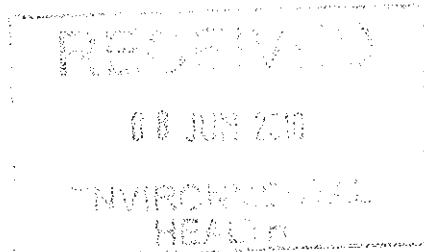
All Representations in their entirety, including your name and address, will be disclosed to the Premises Licence applicant.

Signature ..... Savel Foster .....

Date ..... 4/6/2010 .....

Please return this form, along with any additional sheets, to the Licensing Officer at the Wiltshire Council Office covering the area in which the licensed premises are situated (see below):

**Chippenham:** Wiltshire Council, Monkton Park, Chippenham, Wiltshire, SN15 1ER  
**Devizes:** Wiltshire Council, Browfort, Bath Road, Devizes, Wiltshire, SN10 2AT  
**Salisbury:** Wiltshire Council, 27/29 Milford Street, Salisbury, SP1 2AP  
**Trowbridge:** Wiltshire Council, Bradley Road, Trowbridge, Wiltshire, BA14 0RD



2 Stable Flats,  
Abbey House,  
Market Cross,  
Malmesbury,  
Wilts SN 16 9AS.

4<sup>th</sup> June 2010.

To: The Licencing Officer,  
Wiltshire Council,  
Monkton Park,  
Chippenham,  
Wilts SN15 1ER.

Attention: Karen Smith or Linda Holland.

Dear Sir,

Re: Licence Application in relation to Abbey House Gardens, Malmesbury.

Please refer to the application for Premises Licence Approval under Section 1 and 14 of the Licencing Act 2003 and Schedules 1 and 2 of the 2003 Act, for Mr. and Mrs. Pollard, of Abbey House, Malmesbury, Wilts.

I understand that Mr. and Mrs. Pollard have applied for a licence for an extension of hours to sell alcohol and to have music up to 1.00 am on Fridays, Saturdays and Sundays at their premises.

I live in the Stable block of flats of Abbey House, overlooking the gardens, right opposite the house. So, all the occupants of the four flats there will be very disturbed by the extension to 1.00 am, for both music and sale of alcohol, if this permission is granted. This will definitely bring more noise level than we already get from the 11.00 p.m. licence. I also understand that the licence to serve alcohol beyond 11.00 p.m. has also been applied for to 1.00 am. All the residents of the flats are agreed that this extension of hours to 1.00 am for weddings and other functions of this nature, is not acceptable to us, especially as we live so nearby.

I should also like to point out that the residents of these flats are already quite disturbed by music and other noise in association with the Abbey House gardens up to 11.00 p.m. on certain days, so this extension of hours to 1.00 am on Fridays, Saturdays and Sundays will be an added inconvenience.

I notice from the application that it says "Recorded music playing at the weekends will take place indoors after 23.00 hours". Whereabouts inside will this music be played? Presumably, in the café area, and, if so, is this café area properly sound-proofed to acceptable official standards? Surely, this should be an absolute necessity if there is to be loud music playing until 1.00 am. This should be ascertained by the Licencing Officer.

The Abbey House gardens are in a central position in Malmesbury, and while they add to the tourist attractions of the town, they are also in a conservation area. The many occupants of the residences adjacent to Abbey House are already quite inconvenienced by the volume of noise from the various functions held at Abbey House. Also, we all get a lot of noise from the gardens behind the Abbey itself on Friday and Saturday nights when young people gather there to drink, and are often very noisy. So, this extra volume of noise from Abbey House will exacerbate the situation at the weekends.

This area is supposed to be a reasonably quiet, residential neighbourhood, as there are many residents living within earshot of Abbey House, and the noise tends to reverberate round the whole area, especially in the summer months.

As regards the extension of hours for the sale of alcohol, I do not think this is appropriate up to 1.00 am either.

So, in the light of the above observations, we hope that this permission for the extension of hours at the weekends is not granted, and I know this view is shared by many of the neighbours in the vicinity of Abbey House, who will also be taking up this matter with the Council.

Please acknowledge receipt of this letter.

Yours faithfully,

S F.

Mrs. S.E. Foster.

P.S. Please find enclosed  
completed Representative  
form.

P.S. I shall be away from  
Malmesbury until 16th June.

ACK  
LETTER  
SENT  
(KLS)

RECEIVED  
07 JUL 2010  
201003099  
ENVIRONMENTAL  
HEALTH

# Wiltshire Council

Where everybody matters

## REPRESENTATION FORM

This form must be returned within the statutory period, which is 28 days from the date the notice was displayed on the premises or the date specified in the Public Notice in the newspaper. Please contact the Licensing Section to confirm this date.

In the Licensing Act 2003, the term 'vicinity' is used with particular reference to those 'interested parties' who may lodge Representations to applications for Premises Licences and who may make Representations concerning existing Premises Licences. Although the Act does not define the term 'vicinity' it does define the term an 'interested party' as 'a person living in the vicinity, a body representing persons living in the vicinity, a person involved in a business in the vicinity, a body representing those persons' or a member of the relevant Licensing Authority (ie, elected Councillor).

Premises about which Representation is being made	ABBEY HOUSE, MARKETCROSS, MALMESBURY SN16 9AS		
Your Name	MICHAEL & ALISON LEWIS		
Postal Address	LATCH COTTAGE OXFORD STREET MALMESBURY WILTSHIRE SN16 9BA		
Contact Telephone Number	01666 822694		
Are you:	Yes	No	
• A person who lives in the vicinity?	✓		
• A person who operates a business in the vicinity?		X	
• A person representing residents or businesses in the vicinity?		X	
• A member of the Relevant Licensing Authority (ie, elected Councillor of the Licensing Authority in which the premises is situated)?		X	
If you are representing residents or businesses in the vicinity please list those residents or businesses who have asked you to represent them			

Your Representation must relate to one of the four Licensing Objectives, which are detailed below. Please detail the evidence supporting your Representation and the reason for your Representation. If necessary, separate sheets may be used.

OBJECTIVES	EVIDENCE
1. The prevention of harm to children	
2. To prevent public nuisance	AS DETAILED ON ATTACHED SHEETS

OBJECTIVES	EVIDENCE
3. To prevent crime and disorder	
4. Public Safety	

Please list below any suggested actions that you feel the applicant could take to address your concerns.

AS DETAILED ON ATTACHED SHEETS

If a hearing needs to be held to determine the Premises Licence Application, the Councillors will generally only be able to consider matters that have previously been disclosed. However, additional information in support of your Representation may be considered if all parties at the Hearing agree. We advise that you detail all matters that you wish to be considered on this initial Representation, attaching additional sheets if necessary.

If you do make a Representation you will be invited to attend the Licensing Sub-Committee Hearings and any subsequent appeal proceedings relevant to your Representation.

All Representations in their entirety, including your name and address, will be disclosed to the Premises Licence applicant.

Signature Michael Alan Lewis

Date 05.06.10

Please return this form, along with any additional sheets, to the Licensing Officer at the Wiltshire Council Office covering the area in which the licensed premises are situated (see below):

**Chippenham:** Wiltshire Council, Monkton Park, Chippenham, Wiltshire, SN15 1ER  
**Devizes:** Wiltshire Council, Browfort, Bath Road, Devizes, Wiltshire, SN10 2AT  
**Salisbury:** Wiltshire Council, 27/29 Milford Street, Salisbury, SP1 2AP  
**Trowbridge:** Wiltshire Council, Bradley Road, Trowbridge, Wiltshire, BA14 0RD

**REPRESENTATION FORM additional sheet**  
**(See attached Representation Form)**

Re: ABBEY HOUSE, MARKET CROSS, MALMESBURY SN16 9AS

From: Mr & Mrs M.D. Lewis, Latch Cottage, Oxford Street, Malmesbury, SN16 9BA

**OBJECTIVES**

2. To prevent public nuisance

We would like to oppose the application to offer late night food and drink for wedding celebrations when requested, which could run until **0100hrs**

We have lived in Latch Cottage for 38 years with a quiet, secluded garden situated 50m from the 'Belvedere' wing of Abbey House.

The applicant states that 'Abbey House is in the midst of 5 acres of garden, which sets the property apart from neighbouring residences' but makes no mention of those residential properties within 50 metres, (see enclosed map / satellite image)

When the nuns moved out of Abbey House, there was the possibility that the house would become a school; an earlier proposal had stated that the orchard could become a car park with suggested demolition of our home for access, so the development of the garden seemed a welcome alternative.

As we also spend time in our garden during the day, we have had to adjust to the increased level of daytime noise from the many visitors who come to the garden daily from March to October, between 1100 and 1700hrs. This noise consists of general conversation which is sometimes very loud and excitable.

When there are weddings / parties, some of which start mid afternoon, the noise of 150 people influenced by alcohol plus music (live or recorded) becomes very intrusive.

Not only does this noise interfere with the enjoyment of our garden but can also be heard inside the house, with our doors and windows closed

The drama events that have taken place at locations throughout the gardens were not considered excessively intrusive, and we were given warning that last year's production included 'gunfire'.

It is understood that the events finish at 2300, but often this is nearer 2330 and on one occasion recently did not finish until midnight.

The number of events held in the gardens has increased each year. We wrote to Barbara in June 2008 complaining about the noise. In her reply Barbara wrote 'we only agree with our couples to have music until 11 pm with guests leaving by 11.30 pm. which is no different to the former public house rules which I think most people found acceptable'. During that year we were only aware of 6 wedding events.

In 2009 there were 3 occasions that were noisy.

This year 2010 there have **already** been 8 events that have included very loud music. Saturday 17<sup>th</sup> April music heard inside the house, too chilly for us to be in garden. Friday, May 7<sup>th</sup> we

came home to loud music which did not stop until midnight. On Saturday, May 15<sup>th</sup> the party/music started at 3.30, we were out that evening so don't know when party finished. On Saturday, May 22<sup>nd</sup> the noisy party lasted until 11.30 pm.

The Bank Holiday w/e of May 28 – 30<sup>th</sup>, there were events on 3 consecutive nights:

- Friday: music
- Saturday: no music but a noticeably higher level of conversational noise which seemed to be closer than usual over our garden wall
- Sunday: no music

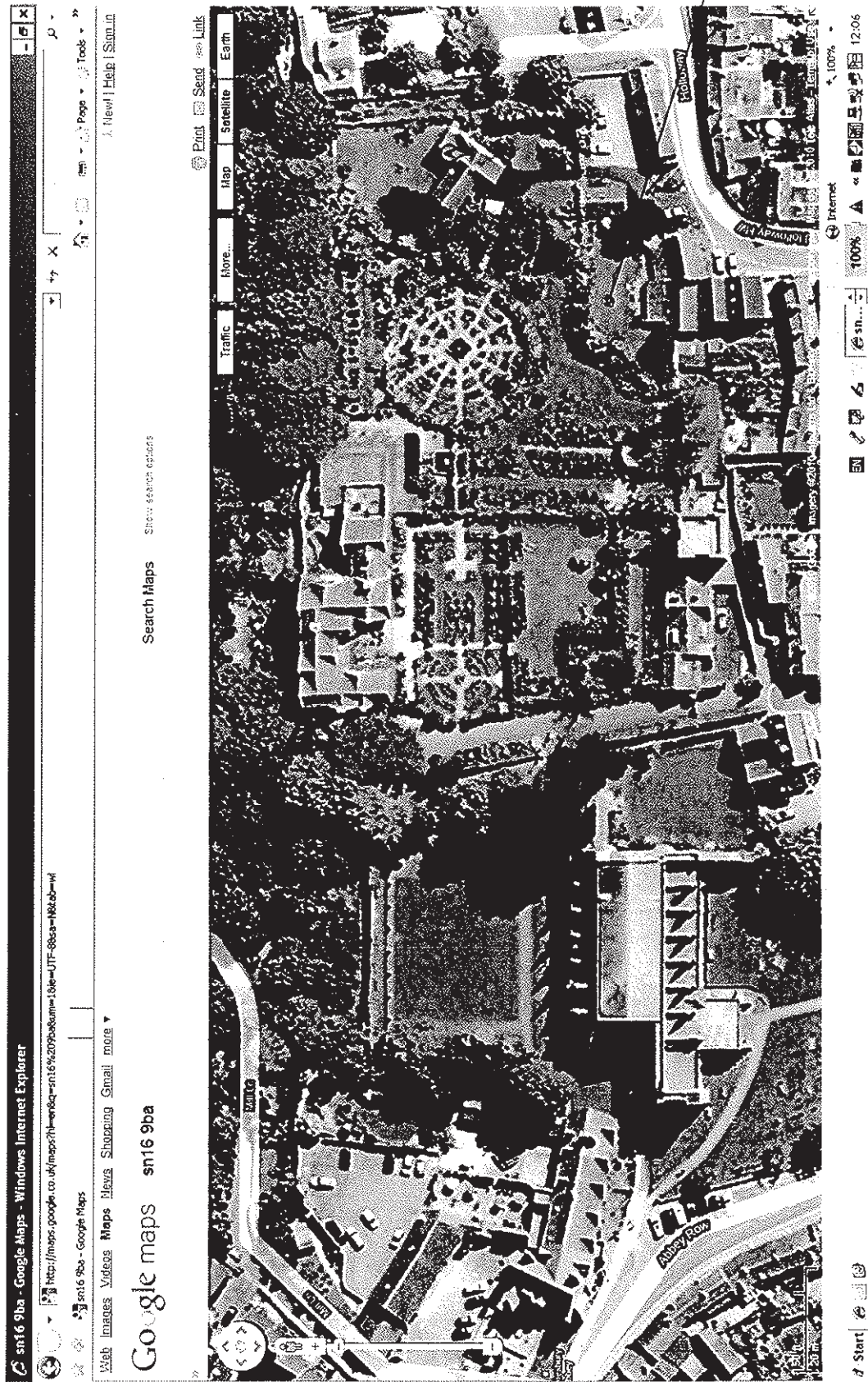
As we are away or out when some events take place, we can only comment on those events which occur when we are at home.

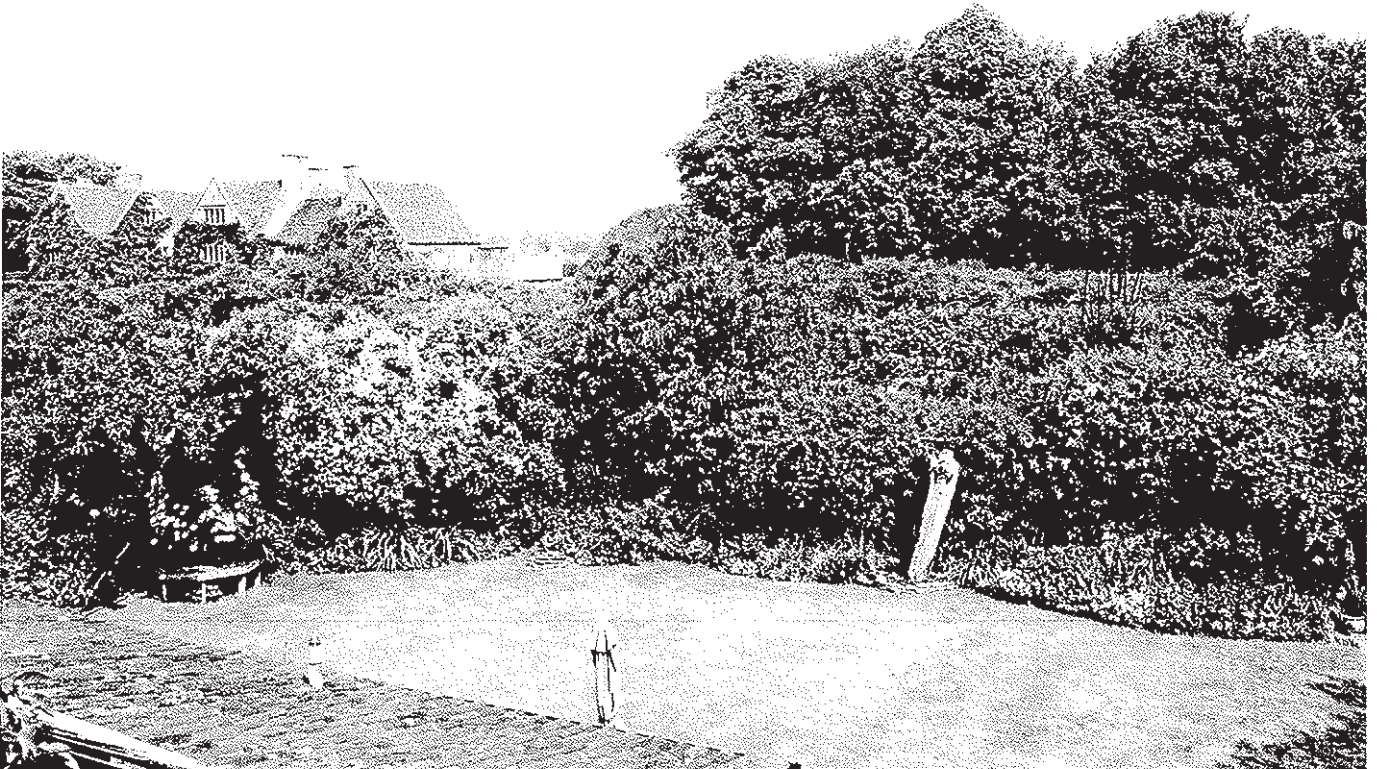
### **Suggestions -**

We feel that extending the licence time until 0100 hrs is totally unacceptable.

- All alcohol / food should be served in the house not in the grounds – eg not in the suggested 'potential consumable area' on Abbey House plan, which is just over our garden wall.
- All party / wedding music (live or recorded) should only be in the house.
- Windows and doors on the garden side of the Belvedere should be closed after 1930.
- Music should stop at 2300 and all guests gone by 2330.
- The number of party/wedding events per year should be limited.
- The number of people wandering in garden at night should be limited.
- We note the formal appointment of a DPS and trust that the stated duties will be rigorously adhered to and be subject to appropriate monitoring by the licensing authority





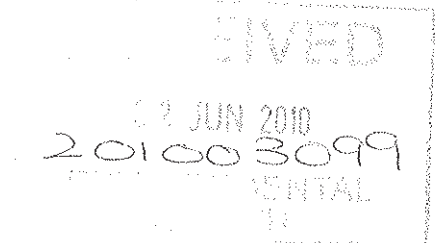


O J & C A Mumford  
St. Michael's Cottage  
Market Cross  
Malmesbury  
Wiltshire  
SN16 9AS

ACK  
SENT  
02/16/10  
KLS

30<sup>th</sup> May 2010

Environmental Health Licensing Section  
Wiltshire Council  
Monkton Park  
Chippenham  
SN15 1ER



Dear Sirs

**OBJECTION to Application Ref. 201003099**

**Extension of licensing hours for sale of alcohol at Abbey House, Malmesbury**

We are supporters of Abbey House Gardens generally and accept the application of Mrs. Barbara Pollard in the terms of the notice at the main gate to the House for the **sale of alcohol at functions up to 11.30 pm.**

We **OBJECT** however to the application for this licence to be extended **to 1.00 am for functions over FRIDAYS, SATURDAYS and SUNDAYS** for the following reasons:

1. Abbey House sits in open grounds at the centre of a Residential Conservation Area, and all noise within the grounds transmits very readily to surrounding houses most particularly at night.
2. If alcohol is permitted to be served up to 1.00 am there will inevitably be considerable noise from guests leaving with cars and taxis coming and going, doors slamming etc. The prospect of this extending well into the early hours especially at the weekend when residents are entitled to expect some peace and quiet at least after midnight, is unreasonable and totally unacceptable.
3. In summary whilst we reluctantly accept an alcohol license up to 11.30 pm in support of Abbey House Gardens which brings benefits to the town we consider **the proposed extension of licence to 1.00 am** would add massively to the late night alcohol-related problems that already exist in the town centre and **should be refused.**

Yours faithfully

Owen Mumford

Caryl Mumford

ACK LETTER  
SENT (KLS)

201003099

RECEIVED

09 JUN 2010

Peter L Oura  
Two Abbot's Garden  
Malmesbury  
SN16 9HY

01666 823250

7<sup>th</sup> June 2010

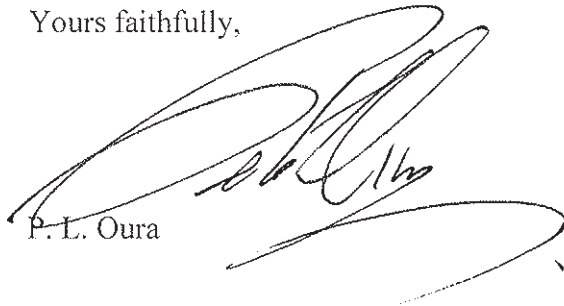
Environmental Health Licensing Section  
Wiltshire Council  
Monkton Park  
Chippenham  
SN15 1ER

Dear Sirs,

**Ref: Barbara Pollard, Abbey House, Malmesbury**

In the event of Barbara Pollard being granted a premises licence for Abbey House, I would object most strongly to the opening hours being extended to 1am on Friday, Saturday and Sunday. Such an extension would result in unacceptable levels of good neighbourly practice. Added to this fact any guests would automatically end up in the Market Cross and Oxford Street areas which are already well know trouble spots. Alternatively, use of the Station Car Park at such late hours would cause in every direction unacceptable levels of noise pollution.

Yours faithfully,



P. L. Oura

ACK LETTER  
SENT 11/6/10  
KUS



From : P N Lindrea

The Old Brewery House  
Market Cross  
Malmesbury  
Wiltshire SN16 9AS

Tel. 01666 825609

Fax 01666 824089

E-mail: pnindrea@btinternet.com

The Licensing Officer  
Wiltshire Council  
Monkton Park  
Chippenham  
Wiltshire SN15 1ER

10<sup>th</sup> June 2010

For the attention of Karen Smith/ Linda Holland

Dear Sirs ,

**Re :Abbey House , Market Cross , Malmesbury**  
**Licence application for Premises Licence Approval.**  
**Licensing Act 2003. Representations.**

We refer to the above mentioned licence application in respect of which we understand representations under the Act must be lodged by 16<sup>th</sup> June 2010. We attach a Representation Form together with two additional sheets which form an integral part of our representations.

We are an Interested Party and we object to the licence application as currently submitted for the reasons given on page 1 of the **additional sheets** to our Representation Form----see paragraph 2- "To prevent public nuisance" and paragraph 3-"To prevent crime and disorder". If the application was amended so that any licence was subject to strict adherence to the conditions set out under "Suggested Actions" on page 2 of our **additional sheets** it would reasonable to review our present objections.

Yours faithfully

MR P.N. Lindrea

A handwritten signature in blue ink, appearing to read "P.N. Lindrea".

# Wiltshire Council

Where everybody matters

RECEIVED

10 JUN 2010

ENVIRONMENTAL  
HEALTH

## REPRESENTATION FORM

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Premises about which Representation is being made	ABBEY HOUSE MARKET CROSS MALMESBURY	
Your Name	P. N. LINDREA	
Postal Address	THE OLD BREWERY HOUSE MARKET CROSS MALMESBURY WILTSHIRE SN16 9AS	
Contact Telephone Number	01666 825609	
Are you:	Yes	No
• A person who lives in the vicinity?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• A person who operates a business in the vicinity?	<input type="checkbox"/>	<input type="checkbox"/>
• A person representing residents or businesses in the vicinity?	<input type="checkbox"/>	<input type="checkbox"/>
• A member of the Relevant Licensing Authority (ie, elected Councillor of the Licensing Authority in which the premises is situated)?	<input type="checkbox"/>	<input type="checkbox"/>
If you are representing residents or businesses in the vicinity please list those residents or businesses who have asked you to represent them		

Your Representation must relate to one of the four Licensing Objectives, which are detailed below. Please detail the evidence supporting your Representation and the reason for your Representation. If necessary, separate sheets may be used.

OBJECTIVES	EVIDENCE
1. The prevention of harm to children	AS PROPOSED BY APPLICANT
2. To prevent public nuisance	SEE ADDITIONAL SHEET ATTACHED UNDER PARA. 2 AND UNDER 'SUGGESTED ACTIONS'

OBJECTIVES	EVIDENCE
3. To prevent crime and disorder	SEE ADDITIONAL SHEET ATTACHED UNDER PARA.3 AND UNDER 'SUGGESTED ACTIONS'
4. Public Safety	AS PROPOSED BY APPLICANT

Please list below any suggested actions that you feel the applicant could take to address your concerns.

SEE ADDITIONAL SHEET UNDER  
"SUGGESTED ACTIONS."

If a hearing needs to be held to determine the Premises Licence Application, the Councillors will generally only be able to consider matters that have previously been disclosed. However, additional information in support of your Representation may be considered if all parties at the Hearing agree. We advise that you detail all matters that you wish to be considered on this initial Representation, attaching additional sheets if necessary.

If you do make a Representation you will be invited to attend the Licensing Sub-Committee Hearings and any subsequent appeal proceedings relevant to your Representation.

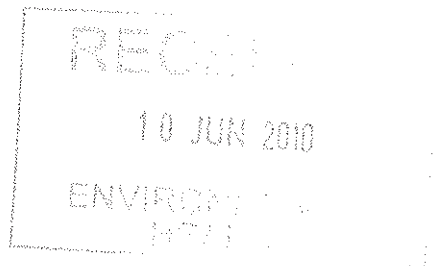
All Representations in their entirety, including your name and address, will be disclosed to the Premises Licence applicant.

Signature ..... *Ryan Lester* .....  
Date ..... 10/4/10 .....

Please return this form, along with any additional sheets, to the Licensing Officer at the Wiltshire Council Office covering the area in which the licensed premises are situated (see below):

- Chippenham:** Wiltshire Council, Monkton Park, Chippenham, Wiltshire, SN15 1ER
- Devizes:** Wiltshire Council, Browfort, Bath Road, Devizes, Wiltshire, SN10 2AT
- Salisbury:** Wiltshire Council, 27/29 Milford Street, Salisbury, SP1 2AP
- Trowbridge:** Wiltshire Council, Bradley Road, Trowbridge, Wiltshire, BA14 0RD

1.



**REPRESENTATION FORM. Additional sheets**  
**(See attached Representation Form)**

Re : ABBEY HOUSE , MARKET CROSS , MALMESBURY , SN16 9AS

From: P.N.Lindrea ,The Old Brewery House , Market Cross , Malmesbury SN16 9AS

OBJECTIVES

2. To prevent public nuisance.

Malmesbury town centre, very close to our property and Abbey House , is already plagued by late night public order disturbances, which occur in cycles , very largely associated with the two licensed premises in Oxford Street. Drunken and anti-social behaviour is manifested in shouting, foul and abusive language , vomiting and urinating –including on our property- and vandalism. We can provide crime reference numbers for at least 10 incidents of vandalism to our property alone over the last five years. I would add to this the number of telephone calls we have made to the management at The Guildhall , Oxford Street asking them to turn down unacceptably loud music late in the evening.

Two weeks ago on the first evening it was possible to sit in the garden from a weather perspective we were disturbed by the music from Abbey House gardens. We should have complained but having established from someone we took to be a guest that “it’s just a wedding “ we gave up and went inside.

Unlike the peace the immediate neighbourhood properties enjoyed twenty years ago when the nuns were in residence at Abbey House we realise that Abbey House and the gardens are now fully commercialised and obviously lend themselves to a venue for events of the type described in the licence application. We are not seeking to reverse current circumstances but we have no doubt that the granting of a licence **on the basis sought** will simply exacerbate the nuisance to which those living in the immediate vicinity ( a “class”of Malmesbury residents as defined in Halsbury in relation to “Public Nuisance”) are already subjected in varying different forms and to varying different degrees.

See also “Suggested Actions” below

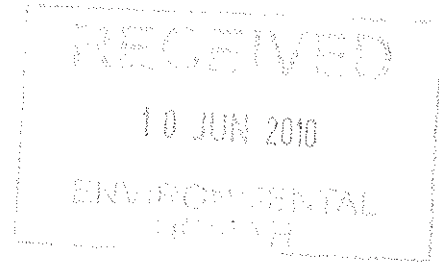
3. To prevent crime and disorder

In addition to the applicant’s proposed Objectives/ Conditions the sponsors/organisers/clients of Abbey House for any event where alcohol is supplied/served should be requested to undertake that any guests ejected from Abbey



2.

**REPRESENTATION FORM. Additional sheets**  
**( See attached Representation Form)**



RE : ABBEY HOUSE , MARKET CROSS , MALMESBURY SN16 9AS

From: P.N. Lindrea ,The Old Brewery House, Market Cross , Malmesbury SN16 9AS

House should be seen into transport to take them away from Malmesbury/to their home(s) ; otherwise it simply falls on the immediate neighbourhood to bear the brunt of ejectees' behaviour. Ultimate responsibility for seeing this happens must rest with the applicant.

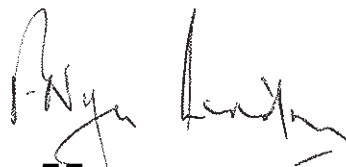
See also "Suggested Actions " below

**SUGGESTED ACTIONS**

In our submission if a licence is to be granted the following conditions should apply (and it follows therefore that we propose the applicant amend the application accordingly) :-

- A. That any event , including but not limited to weddings , the playing of live or recorded music , plays and dancing should finish at 23.00hours.
- B. That the supply of alcohol and the provision of evening refreshments should accordingly finish shortly before 23.00hours.
- C. That the playing of any music , whether live or recorded, and whether inside or outside , should be such that it is at an acceptable decibel level to avoid nuisance to neighbouring properties and any music , whether live or recorded , played after 19.30 hours, shall only be played inside, and at a level which prevents it being heard in any adjacent property including the gardens of those adjacent properties.
- D That the finishing time limitations in paras A. and B. above should apply **to any day of the year for any event and NO exception should be made for Fridays , Saturdays or Sundays.**
- E. That the number of major functions ( say over 25 attendees ) should be limited to a reasonable number in any 12 month period ( say 15 ) with no more than say one per month in the period 1st April to 30<sup>th</sup> September.

10.06.10

  
Page 55

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ACK  
LETTER  
SENT  
(KLS)

RECEIVED  
16 JUN 2010  
CENTRAL

# Wiltshire Council



Where everybody matters

201003099

## REPRESENTATION FORM

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Premises about which Representation is being made	Abbey HSE, Gidus	
Your Name	Diane Harding	
Postal Address	22 OXFORD ST, MANNESBURY SN16 9AX	
Contact Telephone Number	01666 826282	
Are you:	Yes	No
• A person who lives in the vicinity?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• A person who operates a business in the vicinity?	<input type="checkbox"/>	<input type="checkbox"/>
• A person representing residents or businesses in the vicinity?	<input type="checkbox"/>	<input type="checkbox"/>
• A member of the Relevant Licensing Authority (ie, elected Councillor of the Licensing Authority in which the premises is situated)?	<input type="checkbox"/>	<input type="checkbox"/>
If you are representing residents or businesses in the vicinity please list those residents or businesses who have asked you to represent them		

Your Representation must relate to one of the four Licensing Objectives, which are detailed below. Please detail the evidence supporting your Representation and the reason for your Representation. If necessary, separate sheets may be used.

OBJECTIVES	EVIDENCE
1. The prevention of harm to children	
2. To prevent public nuisance	I have not objected to the current use of Abbey House for outside events but the granting of a licence & the extension to the hours will

create a public nuisance which is unacceptable to myself & many residences close to the gardens.

OBJECTIVES	EVIDENCE
3. To prevent crime and disorder	
4. Public Safety	

Please list below any suggested actions that you feel the applicant could take to address your concerns.

If a hearing needs to be held to determine the Premises Licence Application, the Councillors will generally only be able to consider matters that have previously been disclosed. However, additional information in support of your Representation may be considered if all parties at the Hearing agree. We advise that you detail all matters that you wish to be considered on this initial Representation, attaching additional sheets if necessary.

If you do make a Representation you will be invited to attend the Licensing Sub-Committee Hearings and any subsequent appeal proceedings relevant to your Representation.

All Representations in their entirety, including your name and address, will be disclosed to the Premises Licence applicant.

Signature W. Hardup

Date 13/6/10

Please return this form, along with any additional sheets, to the Licensing Officer at the Wiltshire Council Office covering the area in which the licensed premises are situated (see below):

**Chippenham:** Wiltshire Council, Monkton Park, Chippenham, Wiltshire, SN15 1ER  
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**Salisbury:** Wiltshire Council, 27/29 Milford Street, Salisbury, SP1 2AP  
**Trowbridge:** Wiltshire Council, Bradley Road, Trowbridge, Wiltshire, BA14 0RD

## MALMESBURY &amp; DISTRICT CHAMBER OF COMMERCE



(England's Oldest Borough –  
Charter Granted 880)



Licensing Authority Applications Dept  
Wiltshire Council  
Monkton Park  
Chippenham  
SN15 1ER

14<sup>th</sup> May 2010

Dear Sirs

**Ref Premises Licence for Abbey House**

In respect of the above we would like to support Barbara Pollard's application. Abbey House gardens makes a great contribution and support to the town. They also help to boost the tourism and therefore bring income into the town. Visitors who would otherwise normally by pass Malmesbury.

All business need the support from the Council in what will be a very difficult time over the next few years.

Thank you in anticipation of your help in this matter.

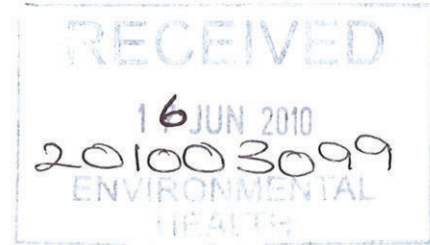
Yours faithfully

Warren Hateley

Chamber Chairman

EM Warren @ Burtonhill.co.uk

*Chairman: Warren Hateley, Burton Hill, Arches Lane, Malmesbury, Wilts, SN16 0EH  
Tel: 01666 826880 email: warren@burtonhill.co.uk  
Secretary: Lesley Thomas, 3 Farrells Field, Yatton Keynell, Chippenham, Wilts, SN14 7PJ  
Tel: 01249 783434 email: PeteAThomas@msn.com*



Licensing Authority Applications Dept  
Wiltshire Council  
Monkton Park  
Chippenham  
SN15 1ER

14<sup>th</sup> May 2010

Dear Sirs

**Ref Premises Licence for Abbey House**

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All business need the support from the Council in what will be a very difficult time over the next few years.

Thank you in anticipation of your help in this matter.

Yours faithfully

Warren and Audrey Hateley  
Managing Partners  
Burtonhill Caravan Park  
Malmesbury  
SN16 0EJ

EM Warren @ Burtonhill.co.uk

201003099

The Kings Arms  
High St. Malmesbury SN16

14<sup>th</sup> June 2010

Environmental Health Department  
Wiltshire Council  
Monkton Park  
Chippenham  
SN15 1ER

Dear Sir/Madam

Premises License Application by Mrs Barbara Pollard of Abbey House Malmesbury

I write to support Mrs. Pollard's application for a premises licence.

I have been looking after The Kings Arms as a 'holding tenant' over the last 2 months and can advise that the business has certainly benefited from the number of guests staying at The Kings Arms for the purpose of attending weddings at Abbey House. I would also comment that guests have always arrived in a most orderly fashion from the weddings and not created any nuisance during their stay with us or adversely affected any of the surrounding properties so far as I am aware.

Yours sincerely



psc 0447.

Michael Rogers  
Holding Tenant  
Kings Arms

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RECEIVED  
14 JUN 2010  
ENVIRONMENTAL  
SOUTH

Monday 14/06/2010

To Whom it may concern.

I understand "ABBEY HOUSE" ARE IN PROCESS OF OBTAINING A FULL LICENCE FOR THE SALE OF ALCOHOL TO COMPLEMENT THEIR WEDDING LICENSE.

AS A LOCAL BUSINESS PROVIDING TAXIS TO AND FROM THIS VENUE I SUPPORT THE APPLICATION AND CONFIRM THAT THE GUESTS ARE DROPPED AND COLLECTED FROM THE TAXI RANK IN THE MARKET - CROSS AND AT ALL TIMES I HAVE NOT WITNESSED ANY BAD BEHAVIOUR OR NOISE RELATING TO GUESTS ATTENDING FUNCTIONS AT ABBEY HOUSE.

Yours faithfully

Brian SLADE (MISM)





RECEIVED  
15 JUN 2010  
ENVIRONMENTAL  
HEALTH DEPT

BAR AND RESTAURANT

8 MARKET CROSS, MALMESBURY, WILTSHIRE SN16 9AS TEL: 01666 825845 FAX: 01666 826972

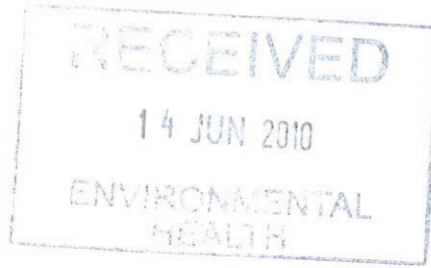
Linda Holland,  
Licensing Enforcement Officer,  
Environmental Health Dept.,  
Wiltshire Council,  
Munkts Park  
Chippenham

License Application Barbara Pollard  
Abbey House Malmesbury

Dear Mrs Holland

As a Malmesbury publican running a nearby public house & restaurant, I am writing in support of Mrs Pollard's application. I understand from Mrs Pollard that this will aid their wedding service and bring more visitors to town, which helps local business like mine. I cannot see that the growing of their business will create any additional disturbance to the town and will help promote tourism.

Yours Sincerely  
Michael Kemp



THE OLD BELL  
*Hotel & Restaurant*

Abbey Row, Malmesbury, Wiltshire SN16 0BW

Tel. 01666 822344 Fax. 01666 825145

Email. [info@oldbellhotel.com](mailto:info@oldbellhotel.com)

Website. [www.oldbellhotel.com](http://www.oldbellhotel.com)

Mrs L Holland  
Licensing Officer  
Environmental Health  
Wiltshire Council  
Monkton Coombe  
Chippenham  
Wiltshire  
SN15

June 10<sup>th</sup> 2010

Dear Mrs Holland,

I am writing in support of the application by Abbey House Gardens, Mr and Mrs Pollard, for a premises license.

The Gardens are an important attraction for Malmesbury both for tourists and as a wedding venue.

Considering the location of the house and the main area where alcohol might be dispensed, I can see no issues.

Yours sincerely



Simon Haggarty  
Hotel Director



Abbey House and Gardens, Malmesbury

SCALE: 1:1250

R= Representations

24/6/2010

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